

Formation of a TTM Industry Steering Group

The Road Worker Safety Governance Group request interested parties be involved in assisting with the change to a risk based temporary traffic management (TTM) approach.

Context

The publishing of the WorkSafe guidance, "[Keeping healthy and safe while working on the road or roadside](#)" set out the expectations on how our people should be kept safe following the HSWA 2015 legislation. This results in a subsequent change in approach to Temporary Traffic Management (TTM). Moving from the Code of Practice for TTM (COPTTM) to the New Zealand Guide to TTM (NZGTTM) approach requires a significant shift for both road controlling authorities and the industry.

The key changes focus on providing more flexibility to focus on managing safety risks, noting that improving road worker and road user safety is the ultimate outcome. The guide also clearly emphasizes the decision making and accountabilities for each of the parties involved in TTM, so that it aligns with the Health and Safety Work Act 2015 (HSWA). This results in placing greater emphasis of responsibility for those planning and implementing TTM with Waka Kotahi NZ Transport Agency (Waka Kotahi) with reduced prescription for methods and guidance (COPTTM).

With these changes the Road Worker Safety Governance Group is requesting that the industry provide representation to work through the transition to ensure that it is successfully landed.

Objective

To represent the collective TTM industry and enable aligned decision making to ultimately enable Worksafe outcomes. Initial key focus will be on supporting a successful transition to the NZGTTM .

Steering Group Responsibilities

To achieve the objective we propose that the Steering Group would have the following responsibilities:

- Identify key priorities and risks related to the transition to the NZGTTM
- Form a strategy and approach that defines and scopes transition workstreams, prioritises these and evaluates delivery risk
- Establish and hold accountable 'sub-committees' who will develop and implement action plans for the respective priority areas
- Identify and provide support for the required communications back through existing industry channels e.g. Waka Kotahi, CCNZ, ACE NZ, LGNZ etc. that support industry alignment
- Serve as a conduit between the RWSGG and TTM industry as an enabler and supporter for the change management process and seeking the ratification of key decisions when needed from the RWSGG
- Members have an informed view from the whole group they represent on the topics relevant to the TTM Steering Group and are able to speak on behalf of the whole group they represent.
- Members champion the dissemination of information to the groups that they represent.

Proposed Representation

Based on the feedback above, we propose that representation on the Steering Group will be formed by the allocation in Table 2 from various industry groups, and we will encourage industry groups to consider wider diversity factors in their nominations.

Table 2 Proposed representation on the TTM Steering Group

Industry Group No. of Reps	No of reps
Waka Kotahi New Zealand Transport Agency	2
Local Government	2
NOC contract holders	2
Temporary Traffic Management Suppliers	2
Membership organisations	3
Worker representation	1
Total Membership	12

Establishment Process

We propose that an Expressions of Interest (EOI) process is adopted to invite nominations to serve on this TTM Steering Group. For impartiality, we propose that this is coordinated by Waka Kotahi and that the RWSGG could be used to evaluate and confirm members to establish the group.

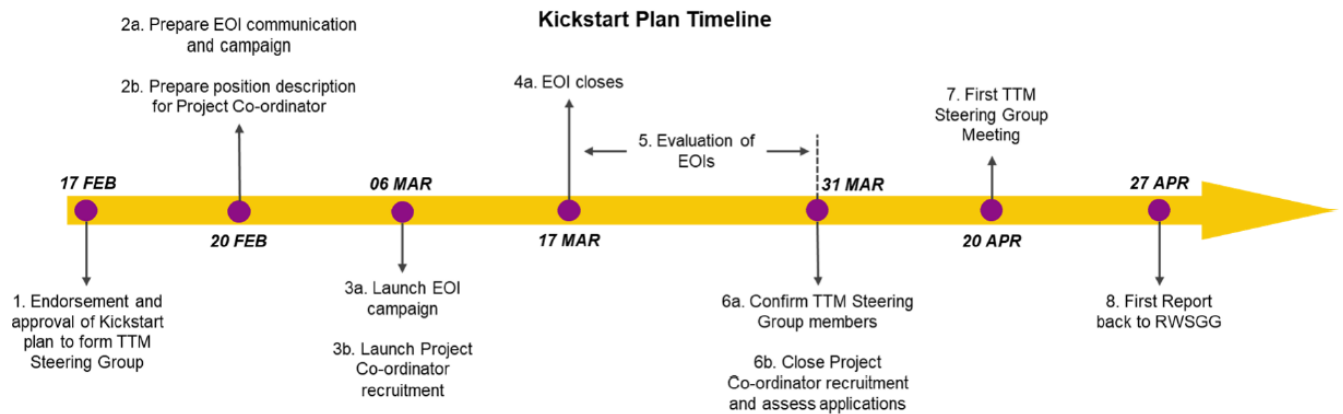
It is acknowledged that selected members of the Steering Group will have primary roles with their home organisations and so we also propose the employment of a dedicated project coordinator for this group to support the operations. This person could be hosted by Waka Kotahi or one of the industry body organisations e.g. ACE NZ or CCNZ. Until such time that a dedicated project co-ordinator can be recruited, we propose that an interim project support person can be provided by Waka Kotahi to enable the EOI process to begin.

Once the TTM Steering Group is formed, it is proposed that the first meeting considers the following topics:

- Review of the objective and responsibilities for the Steering Group
- Select the chair person of the Steering Group
- Identify key priorities and risks related to the transition to the NZGTTM
- Form a strategy and approach that defines and scopes transition workstreams, prioritizes these, and evaluates delivery risk
- Set an action plan to draft an operational budget for a 12 month period

Timeline

The timeline for establishment is as below;



Q&A

Where does this group report?

The steering group will give guidance to the Waka Kotahi chaired Road Worker safety Governance group. This group has a high level oversight of the TTM industry and requires guidance to deliver on the operational aspects of the change to a risk based approach.

What happens if applications for representative positions is oversubscribed?

In the event that a specific industry group does have too many expressions of interest Waka Kotahi, or their agent, will contact those that have responded and seek agreement on their representation. Ideally, industry groups should form a collective to put forward nominations.

Are there other opportunities to be involved?

Yes, the work of the Steering Group will be to determine what work streams need development, these may include, procurement, practice note development etc. These will be communicated in time.

The Training and Competence Governance Group is already up and running. The group was selected through an expressions of interest process. Where specific interest areas were oversubscribed, there was discussions to determine representation, how this would work in terms of tenure and a communication feedback

How can I connect to this steering group to provide my feedback on TTM?

Once the expression of Interest process has been completed the representatives will be made available. Contact the representative that represent your industry sector.

How do I know what is being discussed and agreed in the steering group?

The steering Group will develop a communications plan to ensure that outcomes of the group are communicated to the wider industry. Or contact your industry rep.

What is the relation between the Road Worker Safety Governance Group / Training and Competence Governance Group / others?

The below table outlines the various groups and their scope.

TTM Landscape

The publishing of the Worksafe Guidance to keeping healthy and safe while working on the road or roadside reinforces expectations on how our people should be kept safe.

STRUCTURE	GROUP	CONVENER	SCOPE
Governance	Road Worker Safety Governance Group	Waka Kotahi	<p>The Governance Group will consider how Waka Kotahi and Sector interventions and requirements are contributing to keeping road workers and our customers safe and well at road work sites. The scope considers road workers and all those travelling through road work sites including drivers, pedestrians and cyclists.</p> <p>The scope would consider how temporary traffic management keeps people safe and would also consider how other health, safety and wellness critical risks are being managed at road work sites.</p>
Steering	TTM Industry Steering Group	Road Worker Safety Governance Group	To represent the collective TTM industry and enable aligned decision making that supports a successful transition to the NZGTTM and to enable Worksafe guidance outcomes.
	TTM Credentials Framework Governance Group	TTM Industry Steering Group	<p>Formed to collectively develop a replacement framework for the current Waka Kotahi Training and Competency Model and provide direction on its implementation.</p> <p>Made up of 18 industry members and bodies, including Tier 1 contractors, TTM company representatives, ACE NZ, CCNZ, and Waka Kotahi. Waihanga Ara Rau and Connexis are observer members of the group.</p>
	Industry Liaison Meeting - Maintenance (TTM) (ILM-M (TTM))	Waka Kotahi (Maintenance & Operations)	Waka Kotahi and key supply chain partners working on the implementation of the Worksafe and NZGTTM guidance in an operational environment.